

# Tenant Financial Hardship Application

Tenancy	Tenant Name(s)	<input type="text"/>		
	Address	<input type="text"/>		
	Number of Adults	<input type="text"/>	Number of Dependents	<input type="text"/>

Change in Circumstances	<input type="checkbox"/>	My employment has been terminated	Please complete Section 3 - "Employment Hardship"
	<input type="checkbox"/>	I have been forced into isolation	Please complete Section 4 - "Isolation Hardship"
	<input type="checkbox"/>	I have had my hours and/or income significantly reduced	Please complete Section 5 - "Income Hardship"
	<input type="checkbox"/>	I am a business owner and my income has reduced	Please complete Section 6 - "Business Hardship"
	<input type="checkbox"/>	Other:	<input type="text"/>

Employment Hardship	<input type="checkbox"/>	My employment has been terminated	
	Employer	<input type="text"/>	
	Position	<input type="text"/>	
	Last Work Day	<input type="text"/>	

*Please see over for details of supporting documents required.*

Isolation Hardship	<input type="checkbox"/>	I have been forced into isolation		
	Since (Date)	<input type="text"/>	Until (Date)	<input type="text"/>
	I will be returning to work on	<input type="text"/>		

*Please see over for details of supporting documents required.*

Income Hardship	<input type="checkbox"/>	I have had my hours and/or income significantly reduced		
	Employer	<input type="text"/>		
	Position	<input type="text"/>		
	My hours have reduced from	<input type="text"/>	hours per week to	<input type="text"/>

My income has reduced from \$  per week to \$  per week.

*Please see over for details of supporting documents required.*

Business Hardship	<input type="checkbox"/>	I am a business owner and my income has reduced			
	Business Name	<input type="text"/>	Industry	<input type="text"/>	
	Accountant	<input type="text"/>	Phone	<input type="text"/>	
	Has your industry been required to cease trading by the Government?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Last Day Open	<input type="text"/>			

*Please see over for details of supporting documents required.*

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Financial Request

The form of assistance we request is:

<input type="checkbox"/> Rent Reduction	<input type="checkbox"/> Rental Payment Plan
Current Rent \$ <input type="text"/> per <input type="text"/>	Pay an additional \$ <input type="text"/> per <input type="text"/>
Proposed Rent \$ <input type="text"/> per <input type="text"/>	For a total of <input type="text"/> payments

Documentation Required

As part of your application, we will require you to supply the following documents:

## Employment Hardship

- A letter of termination or separation from your employer
- Copies of your three most recent payslips
- A copy of your last bank statement or a statement download for last thirty (30) days

## Isolation Hardship

- Copies of your three most recent payslips
- A copy of your last bank statement or a statement download for last thirty (30) days

## Income Hardship

- A letter of confirmation from your employer
- Copies of your three most recent payslips
- A copy of your last bank statement or a statement download for last thirty (30) days

## Business Hardship

- A copy of your last business bank statement or a statement download for last thirty (30) days
- A copy of your last personal bank statement or a statement download for last thirty (30) days
- A copy of your last business tax return

Additional Comments

Are there any additional comments you would like to make:

Declaration

I/We confirm that we are in true financial hardship and that all options for financial aid have been exhausted, and make a declaration that my/our financial position has been adequately portrayed within this application.

I/We understand that until such a time that a financial hardship request has been approved, the rent owing for our tenancy will remain due and any outstanding payments will continue to accumulate.

Signed  Date: